



## Interoffice Memorandum

10 November 2017

To: Ms. Consuelo Vidal Bruce  
UN Resident Coordinator and  
UNDP Resident Representative  
Tegucigalpa, Honduras

From: Katy Thompson  
Officer-in-Charge  
Governance and Peacebuilding  
UNDP/BPPS – New York

Subject: Financial Authorization for Conflict Prevention Activities under the Insider Mediation Project

Reference is made to the agreement signed with the European Union for the implementation of the Action “Building and Consolidating National Capacities for Conflict Prevention”.

Based on your annual work plan and as per the third trench received, we are pleased to provide you with the financial authorization for the total amount of USD89,000 for the third-year activities. Kindly note that cash in the same amount will be transferred to the cost sharing as soon as possible.

Please use the following Chart of Accounts when making payment in Atlas:

GL BU	Fund	Dept. ID	Oper. Unit	Impl. Agent	Donor	Activity	Project
UNDP1	30079	HND	51003	001981	10159	EU - Project	00070003

Kindly be informed that the above COA has been entered in our budget to include Honduras’ budget department (51003) and Operating Unit (HND). Therefore, authorization for the approval of all transaction sits within UNDP Honduras.

Kindly send the finial expenditures report with the actual cost to Fikerte Assefa at [Fikerte.assefa@undp.org](mailto:Fikerte.assefa@undp.org)

Thank you and best regards.